# Performance and Audit Scrutiny Committee



Title of Report:	Delivering a Sustainable Budget 2015/16 - Update				
Report No:	PAS/SE/15/005				
Report to and date/s:	Performance and Audit Scrutiny Committee	29 January 2015			
	Cabinet	10 February 2015			
	Council	24 February 2015			
Portfolio holder:	David Ray Performance and Resources <b>Tel:</b> 01359 250912 <b>Email:</b> <u>david.ray@stedsbc.gov.uk</u>				
Lead officer:	Rachael Mann Head of Resources and Performance <b>Tel:</b> 01638 719245 <b>Email:</b> rachael.mann@westsuffolk.gov.uk				
Purpose of report:	The purpose of this report is to update members on progress made towards delivering a balanced budget for 2015/16.				
Recommendation:	It is <u>RECOMMENDED</u> that members:				
	<ol> <li>Note the progress made on delivering a balanced budget for 2015/16.</li> <li>Support the Overview and Scrutiny Committee recommendations on car park tariffs for 2015/16 as detailed in Paragraph 1.3.2 of this Report, together with Report OAS/SE/14/001, and asks Cabinet to approve them as part of the budget setting process for 2015-16.</li> </ol>				

Check the appropriate box and delete all those that do not apply.)       definition?         Yes, it is a Key Decision - □       No, it is not a Key Decision - □         Consultation:       • PAS/SE/14/010 - Delivering a sustainable Budget 2015-2016 and Budget Consultation Results         • OAS/SE/14/001 - Car Park Tariffs 2015/;         Alternative option(s):       • Not applicable         Implications:       • OAS/SE/14/001 - Car Park Tariffs 2015/;         Are there any financial implications?       Yes □ No □         Are there any staffing implications?       Yes □ No □         If yes, please give details       As detailed in the body of this report         Are there any ICT implications? If yes, please give details       Yes □ No □         Are there any legal and/or policy implications? If yes, please give details       Yes □ No □         Are there any legal and/or policy implications? If yes, please give details       The Local Government Finance A 1988 (Sc 114) - requires the ch finance officer to report to councille if there is or is likely to be unbalanced budget.         Are there any equality implications?       Yes □ No ◎         If yes, please give details       To be considered as part of implementation of service changes         Risk opportunity assessment:       (Dotential hazards or opportunites affecting controls)         Risk area       Inherent level of risk (before controls)       Controls       Residual risk (aftr controls) </th <th>Koy Docision</th> <th>Ic thic a</th> <th>Koy D</th> <th>cicion and if co ur</th> <th>dor which</th>	Koy Docision	Ic thic a	Koy D	cicion and if co ur	dor which	
(Check the appropriate box and delete all those that do not apply.)       Yes, it is a Key Decision - □         No, it is not a Key Decision - □         No, it is not a Key Decision - □         Consultation: <ul> <li>PAS/SE/14/010 - Delivering a sustainable Budget 2015-2016 and Budget Consultation Results</li> <li>OAS/SE/14/001 - Car Park Tariffs 2015/:</li> <li>Alternative option(s):</li> <li>Not applicable</li> <li>Implications:</li> <li>Are there any financial implications?</li> <li>Yes □</li> <li>No a detailed in the body of this report</li> <li>Are there any staffing implications?</li> <li>If yes, please give details</li> <li>Are there any ICT implications? If yes, please give details</li> <li>Are there any ICT implications? If yes, please give details</li> <li>Are there any IEgal and/or policy implications? If yes, please give details</li> <li>If yes, please give details</li> <li>Are there any equality implications?</li> <li>Yes □</li> <li>No ⊠</li> <li>To be considered as part of implementation of service changes</li> <li>Risk/opportunity assessment:</li> <li>Controls</li> <li>Residual risk (before controls)</li> <li>Low/Medium/ High*</li> <li>Budgetary control, incluing reporting of variances to members.</li> <li>Use of general fund urearives to cover</li> <li>Low</li> <li>Medium</li> <li>The assumptions, i.e provisional formula grant encachieving the yield assumed in the MTFS.</li> <li>Adverse Changes in the easumed in the MTFS</li> <li>Medium</li> <li>The assumptions, i.e provisional formula grant settiment, used in the MTS resulting in a</li> <li>Medium</li> <li>The assumptions are regulary monitored and updated.</li> <li>Low</li> </ul>	Rey Decision:		Is this a Key Decision and, if so, under which			
box and delete all those that do not apply.)       Its is not a Key Decision - ⊠         Consultation: <ul> <li>PAS/SE/14/010 - Delivering a sustainable Budget 2015-2016 and Budget Consultation Results</li> <li>OAS/SE/14/001 - Car Park Tariffs 2015/</li> </ul> Alternative option(s): <ul> <li>Not applicable</li> </ul> Implications: <ul> <li>OAS/SE/14/001 - Car Park Tariffs 2015/</li> </ul> Are there any financial implications?       Yes ⊠ No □         If yes, please give details       As detailed in the body of this report         Are there any staffing implications? If yes, please give details       Yes □ No ⊠         Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         Are there any equality implications?       Yes □ No ⊠         If yes, please give details <ul> <li>The Local Government Finance A</li> <li>1988 (Sc 114) - requires the ch finance officer to report to councilld if there is or is likely to be unbalanced budget.</li> </ul> Are there any equality implications?       Yes □ No ⊠         If yes, please give details          To be considered as part of implementation of service changes         Risk/opportunity assessment: <ul> <li>Controls</li> <li>Resid</li></ul>	(Check the appropriate					
Internative option(s):       No, it is not a Key Decision - ⊠         Consultation: <ul> <li>PAS/SE/14/010 - Delivering a sustainable Budget 2015-2016 and Budget Consultation Results</li> <li>OAS/SE/14/001 - Car Park Tariffs 2015/:</li> <li>Alternative option(s):</li> <li>Not applicable</li> <li>Implications:</li> <li>Are there any financial implications?</li> <li>If yes, please give details</li> <li>Yes □ No □</li> <li>Are there any staffing implications?</li> <li>If yes, please give details</li> <li>Yes □ No □</li> <li>Are there any ICT implications? If yes, please give details</li> <li>Yes □ No □</li> <li>The there any ICT implications? If yes, please give details</li> <li>Yes □ No □</li> <li>The Local Government Finance A 1988 (Sc 114) - requires the ch finance officer to report to councille if there is or is likely to be unbalanced budget.</li> <li>Are there any equality implications?</li> <li>If yes, please give details</li> <li>To be considered as part of implementation of service changes</li> <li>(potential hazards or opportunities affecting controls)</li> <li>Low/Medium/ High*</li> <li>Budgetary control, budget deficits.</li> <li>Medium</li> <li>Budgetary control, including reporting of variances to members. Use of general fund reserves to cover</li> <li>Iow</li> <li>Inherent level of risk (before controls)</li> <li>Low/Medium/ High*</li> <li>Budgetary control, budget deficits.</li> <li>Iow</li> <li>Iow</li> <li>Residual risk (aftr controls)</li> <li>Low/Medium/ High*</li> <li>Revenues Partnership team to monitor the position and deliver a realistic forecast.</li> <li>Adverse Changes in the assumedi in the MTFS.</li> <li>Medium</li></ul>	box and delete all those					
Consultation: <ul> <li>PAS/SE/14/010 - Delivering a sustainable Budget 2015-2016 and Budget 2015-2016 and Budget Consultation Results</li> <li>OAS/SE/14/001 - Car Park Tariffs 2015/2</li> </ul> Alternative option(s): <ul> <li>Not applicable</li> </ul> Implications:             Are there any financial implications?         Yes □ No □           If yes, please give details         As detailed in the body of this report           Are there any staffing implications? If yes, please give details         Yes □ No □           Are there any legal and/or policy implications? If yes, please give details         Yes □ No □           Are there any legal and/or policy implications? If yes, please give details         Yes □ No □           Are there any legal and/or policy implications? If yes, please give details         Yes □ No □           Are there any equality implications?         Yes □ No ⊠           If yes, please give details         To be considered as part of implementation of service changes           Risk/opportunity assessment:         (potentiah hazards or opportunities affecting corporate, service or project objectives)           Risk area         Inherent level of risk (before controls)         Residual risk (aftr controls)           Savings projections are not achieved resulting in budget deficit.         Medium         Budgetary control, including reporting of variances to member		No, it is not a Key Decision - 🛛				
Budget 2015-2016 and Budget Consultation Results         • OAS/SE/14/001 - Car Park Tariffs 2015/:         Alternative option(s):       • Not applicable         Implications:       • Not applicable         Are there any financial implications?       Yes □ No □         Are there any staffing implications?       Yes □ No ⊠         If yes, please give details       As detailed in the body of this report         Are there any ICT implications? If yes, please give details       Yes □ No ⊠         Are there any IEgal and/or policy implications? If yes, please give details       Yes □ No ⊠         Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         Are there any equality implications?       Yes □ No ⊠         If yes, please give details       The Local Government Finance A 1988 (Sc 114) - requires the ch finance officer to report to councille if there is or is likely to be unbalanced budget.         Are there any equality implications?       Yes □ No ⊠         If yes, please give details       To be considered as part of implementation of service changes         Risk/opportunity assessment:       (potential hazards or opportunities affecting corporate, service or project objectives)         Controls       Residual risk (after controls)         Low/Medium/ High*       Low/Medium/ High*         Savings projections are not achieved resulting in a       Medium					ering a sustainable	
Consultation Results       • OAS/SE/14/001 - Car Park Tariffs 2015/:         Alternative option(s):       • Not applicable         Implications:       - Not applicable         Are there any financial implications?       Yes ⊠ No □         Are there any staffing implications?       Yes ⊠ No ⊠         Are there any staffing implications?       Yes □ No ⊠         Are there any ICT implications? If yes, please give details       Yes □ No ⊠         Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         Are there any equality implications?       Yes □ No ⊠         If yes, please give details       The Local Government Finance A         Are there any equality implications?       Yes □ No ⊠         If yes, please give details       To be considered as part of implementation of service changes         Risk/opportunity assessment:       (potential hazards or opportunities affecting corporate, service or project objectives)         Risk area       Inherent level of risk (before controls)       Controls         Residual risk (after controls)       Medium       Budgetary control, including reporting of variances to members, Use of general fund reserves to cover         The business rate reterenton scheme underachieveing the yield assumptions are leader monitored and updated.						
● OAS/SE/14/001 - Car Park Tariffs 2015/:         Alternative option(s):       ● Not applicable         Implications:       Are there any financial implications?         Are there any financial implications?       Yes ⊠ No □         Are there any staffing implications?       Yes ⊠ No ⊠         Are there any staffing implications?       Yes □ No ⊠         If yes, please give details       As detailed in the body of this report         Are there any ICT implications? If yes, please give details       Yes □ No ⊠         Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         Are there any equality implications?       Yes □ No ⊠         Are there any equality implications?       Yes □ No ⊠         If yes, please give details       Yes □ No ⊠         Are there any equality implications?       Yes □ No ⊠         The Local Government Finance A finance officer to report to councillo if there is or is likely to be unbalanced budget.         Are there any equality implications?       Yes □ No ⊠         To be considered as part of implementation of service changes         Risk area       Inherent level of risk (before cortrols)         Controls       Residual risk (aftr controls)         Residual risk (before cortrols)       Ibudgetary control, including reporting of variances to members. Use of general fund reserves to cover      <				-		
Alternative option(s):       • Not applicable         Implications:       • Not applicable         Are there any financial implications?       Yes ⊠ No □         If yes, please give details       • As detailed in the body of this report         Are there any staffing implications?       Yes □ No ⊠         If yes, please give details       • Yes □ No ⊠         Are there any ICT implications? If yes, please give details       Yes □ No ⊠         Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         Are there any equality implications?       Yes □ No ⊠         If yes, please give details       • The Local Government Finance A 1988 (Sc 114) - requires the ch finance officer to report to councille if there is or is likely to be unbalanced budget.         Are there any equality implications?       Yes □ No ⊠         If yes, please give details       To be considered as part of implementation of service changes         Risk /opportunity assessment:       (potential hazards or opportunities affecting corporate, service or project objectives)         Risk area       Inherent level of risk (before controls)       Controls       Residual risk (afte controls)         Low/Medium/ High*       Budgetary control, including reporting of variances to members. Use of general fund reserves to cover budget deficit.					Park Tariffs 2015/16	
Implications:         Are there any financial implications?         If yes, please give details         Are there any staffing implications?         If yes, please give details         Are there any staffing implications?         If yes, please give details         Are there any ICT implications? If yes, please give details         Are there any legal and/or policy implications? If yes, please give details         Are there any legal and/or policy implications? If yes, please give details         Are there any legal and/or policy implications? If yes, please give details         Are there any equality implications?         If yes, please give details         Are there any equality implications?         If yes, please give details         To be considered as part of implementation of service changes         If yes, please give details         To be considered as part of implementation of service changes         Risk/opportunity assessment:         (potential hazards or opportunitie affecting corporate, service or project objectives)         Risk area       Inherent level of risk (before controls)         Low/Medium/ High*       Budgetary control, including reporting of variances to members. Use of general fund reserves to cover         The business rate retention scheme underachieving the yield assumed in the MTFS.       Medium         Adverse Changes in the assumptio	Alternative ontion	(c):				
Are there any financial implications?       Yes ⊠ No □         If yes, please give details       As detailed in the body of this report         Are there any staffing implications?       Yes □ No ⊠         If yes, please give details       Yes □ No ⊠         Are there any ICT implications? If yes, please give details       Yes □ No ⊠         Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         The Local Government Finance A 1988 (Sc 114) - requires the ch finance officer to report to councillo if there is or is likely to be unbalanced budget.         Are there any equality implications?       Yes □ No ⊠         If yes, please give details       To be considered as part of implementation of service changes         Risk opportunity assessment:       (potential hazards or opportunities affecting corporate, service or project objectives)         Risk area       Inherent level of risk (before controls)       Low/Medium/ High*         Savings projections are resulting in budget deficit.       Medium       Budgetary control, including reporting of variances to members. Use of general fund reserves to cover budget deficit. <tr< th=""><th></th><th>(3).</th><th>• 1101</th><th colspan="3"></th></tr<>		(3).	• 1101			
If yes, please give details       As detailed in the body of this report         Are there any staffing implications?       Yes □ No ⊠         If yes, please give details       Yes □ No ⊠         Are there any ICT implications? If yes, please give details       Yes □ No ⊠         Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         Are there any equality implications?       Yes □ No ⊠         If yes, please give details       Yes □ No ⊠         Are there any equality implications?       Yes □ No ⊠         If yes, please give details       To be considered as part of implementation of service changes         Risk/opportunity assessment:       (potential hazards or opportunities affecting controls)         Risk area       Inherent level of risk (before controls)       Residual risk (aftre controls)         Savings projections are not achieved resulting in budget deficit.       Medium       Budgetary control, low including reporting of variances to members. Use of general fund reserves to cover         The business rate retention scheme underachieving the yield       High       Work with the Anglia Medium         Adverse Changes in the assumptions, i.e goustion and deliver a regularity monitoreda	-	in implica	tione?			
Are there any staffing implications?       Yes □ No ⊠         If yes, please give details       Yes □ No ⊠         Are there any ICT implications? If yes, please give details       Yes □ No ⊠         Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         Are there any equality implications?       The Local Government Finance A 1988 (Sc 114) - requires the ch finance officer to report to councillo if there is or is likely to be unbalanced budget.         Are there any equality implications?       To be considered as part of implementation of service changes         If yes, please give details       To be considered as part of implementation of service changes         Risk/opportunity assessment:       (potential hazards or opportunities affecting corporate, service or project objectives)         Risk area       Inherent level of risk (before controls)       Residual risk (after controls)         Controls       Residual risk (after controls)       Low         Savings projections are not achieved resulting in budget deficits.       High       Work with the Anglia Revenues Partnership team to monitor the position and deliver a realistic forecast.       Low         Adverse Changes in the assumptions, i a       Medium       The assumptions are			LIUIIS!			
Are there any staffing implications?       Yes □ No ⊠         If yes, please give details       Yes □ No ⊠         Are there any ICT implications? If yes, please give details       Yes □ No ⊠         Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         Meethere any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         Are there any equality implications?       Yes □ No ⊠         Are there any equality implications?       Yes □ No ⊠         If yes, please give details       Yes □ No ⊠         Are there any equality implications?       Yes □ No ⊠         If yes, please give details       Yes □ No ⊠         Risk opportunity assessment:       Yes □ No ⊠         Risk area       Inherent level of risk (before controls)         Controls       Residual risk (after controls)         Savings projections are not achieved resulting in budget deficit.       Medium         New retention scheme underachieving the yield assumed in the MTFS.       Medium         Revenues Partnership team to monitor the position and deliver a realistic forecast.       Low         Adverse Changes in the assumptions, i.e provisional formula grant settlement, used in the MTFS.       Medium       The assumptions are realistic forecast.       Low         Adverse Changes in the MTFS       Nedium       The assumptions are	If yes, please give de	etalis		•		
If yes, please give details         Are there any ICT implications? If yes, please give details         Are there any legal and/or policy implications? If yes, please give details         Are there any legal and/or policy implications? If yes, please give details         Yes □ No ⊠         The Local Government Finance A 1988 (Sc 114) - requires the ch finance officer to report to councillo if there is or is likely to be unbalanced budget.         Are there any equality implications?         If yes, please give details         Are there any equality implications?         If yes, please give details         Yes □ No ⊠         To be considered as part of implementation of service changes         (potential hazards or opportunities affecting corporate, service or project objectives)         Risk area       Inherent level of risk (before controls)         Low/Medium/ High*       Low/Medium/ High*         Savings projections are not achieved resulting in budget deficit.       Medium         Budgetary control, including reporting of variances to members. Use of general fund realistic forecast.       Low         Adverse Changes in the assumptions, i.e provisional formula grant settlement, used in the MTFS.       Medium         Adverse Changes in the medium with settlement, used in the MTFS       Medium         The assumptions, i.e provisional formula grant settlement, used in the MTFS       Medium         The assump				•		
Are there any ICT implications? If yes, please give details       Yes □ No ⊠         Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         Are there any equality implications?       The Local Government Finance A 1988 (Sc 114) - requires the ch finance officer to report to councille if there is or is likely to be unbalanced budget.         Are there any equality implications?       Yes □ No ⊠         If yes, please give details       To be considered as part of implementation of service changes         Risk/opportunity assessment:       (potential hazards or opportunities affecting corporate, service or project objectives)         Risk area       Inherent level of risk (before controls)       Residual risk (after controls)         Low/Medium/ High*       Budgetary control, including reporting of variances to members. Use of general fund reserves to cover budget deficits.         The business rate retention scheme underachieving the yield assumed in the MTFS.       Medium         Adverse Changes in the assumptions, i.e regulary monitored and updated. Use of general fund regulary monitored and updated.	-		ions?	Yes 🗆 No 🖂		
yes, please give details         Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         The Local Government Finance A 1988 (Sc 114) - requires the ch finance officer to report to councillo if there is or is likely to be unbalanced budget.         Are there any equality implications? If yes, please give details       Yes □ No ⊠         Risk/opportunity assessment:       Yes □ No ⊠         Risk/opportunity assessment:       (potential hazards or opportunities affecting corporate, service or project objectives)         Risk area       Inherent level of risk (before controls)       Residual risk (aftor controls)         Low/Medium/ High*       Low/Medium/ High*         Savings projections are not achieved resulting in budget deficit.       Medium         The business rate retention scheme underachieving the yield assumed in the MTFS.       High         Adverse Changes in the assumptions, i.e provisional formula grant settlement, used in the MTFS resulting in a       Medium         Medium       The assumptions are regularly monitored and updated. Use of general fund reserves to cover       Low	If yes, please give de	etails				
yes, please give details         Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         The Local Government Finance A 1988 (Sc 114) - requires the ch finance officer to report to councillo if there is or is likely to be unbalanced budget.         Are there any equality implications? If yes, please give details       Yes □ No ⊠         Risk/opportunity assessment:       Yes □ No ⊠         Risk area       Inherent level of risk (before controls)       To be considered as part of implementation of service changes         Residual risk (aftur controls)       Low/Medium/ High*       Low/Medium/ High*         Savings projections are rot achieved resulting in budget deficit.       Medium         High       Work with the Anglia Revenues Partnership team to monitor the position and deliver a realistic forecast.         Adverse Changes in the assumptions, i.e provisional formula grant settlement, used in the MTFS resulting in a       Medium         Medium       The assumptions are regularly monitored and updated. Use of general fund reserves to cover       Low	Are there any <b>ICT</b> in	nplications?	' If	Yes 🗆 No 🖂		
Are there any legal and/or policy implications? If yes, please give details       Yes □ No ⊠         The Local Government Finance A 1988 (Sc 114) - requires the ch finance officer to report to councillo if there is or is likely to be unbalanced budget.         Are there any equality implications?       Yes □ No ⊠         If yes, please give details       Yes □ No ⊠         Risk/opportunity assessment:       Yes □ No ⊠         Risk area       Inherent level of risk (before controls)       Yes □ No ⊠         Risk area       Inherent level of risk (before controls)       Controls       Residual risk (aftw controls)         Savings projections are not achieved resulting in budget deficit.       Medium       Budgetary control, including reporting of variances to members. Use of general fund reserves to cover budget deficits.       Low         The business rate retention scheme underachieving the yield assumed in the MTFS.       Medium       Budgetary control, including reporting of variances to members. Use of general fund reserves to cover budget deficits.       Medium         Adverse Changes in the assumptions, i.e provisional formula grant settlement, used in the MTFS resulting in a       Medium       The assumptions are regularly monitors are reserves to cover       Low	,					
implications? If yes, please give details       The Local Government Finance A 1988 (Sc 114) - requires the ch finance officer to report to councille if there is or is likely to be unbalanced budget.         Are there any equality implications?       Yes □ No ⊠         If yes, please give details       Yes □ No ⊠         Risk/opportunity assessment:       Yes □ No ⊠         Risk area       Inherent level of risk (before controls)       Potential hazards or opportunities affecting corporate, service or project objectives)         Risk area       Low/Medium/ High*       Controls       Residual risk (after controls)         Savings projections are not achieved resulting in budget deficit.       Medium       Budgetary control, including reporting of variances to members. Use of general fund reserves to cover budget deficits.       Low/Medium/ High*         Adverse Changes in the assumptions, i.e provisional formula grant settlement, used in the MTFS.       Medium       The assumptions are regularly monitored and updated. Use of general fund reserves to cover         MTFS resulting in a       Medium       The assumptions are regularly monitored and updated. Use of general fund reserves to cover       Low			licv	Yes 🗆 No 🖂		
details       1988 (Sc 114) - requires the ch         finance officer to report to councillo       if there is or is likely to be         Are there any equality implications?       Yes □ No ⊠         If yes, please give details       To be considered as part of         implementation of service changes       (potential hazards or opportunities affecting         Risk/opportunity assessment:       (potential hazards or opportunities affecting         Risk area       Inherent level of risk (before controls)       Controls       Residual risk (after controls)         Eventor       Low/Medium/ High*       Low/Medium/ High*       Low/Medium/ High*         Savings projections are not achieved resulting in budget deficit.       Medium       Budgetary control, including reporting of variances to members. Use of general fund reserves to cover budget deficits.       Low         The business rate retention scheme underachieving the yield assumed in the MTFS.       High       Work with the Anglia Revenues Partnership team to monitor the position and deliver a realistic forecast.       Medium         Adverse Changes in the assumptions, i.e provisional formula grant settlement, used in the MTFS       Medium       The assumptions are regularly monitored and updated. Use of general fund reserves to cover			-			
Are there any equality implications?       If inance officer to report to councillo if there is or is likely to be unbalanced budget.         Are there any equality implications?       Yes □ No ⊠         If yes, please give details       To be considered as part of implementation of service changes         Risk/opportunity assessment:       (potential hazards or opportunities affecting corporate, service or project objectives)         Risk area       Inherent level of risk (before controls)         Low/Medium/ High*       Controls         Low/Medium/ High*       Low/Medium/ High*         Savings projections are not achieved resulting in budget deficit.       Medium         The business rate retention scheme underachieving the yield assumed in the MTFS.       High         Adverse Changes in the assumptions, i.e provisional formula grant settlement, used in the MTFS resulting in a       Medium         Medium       The assumptions are regularly monitored and updated. Use of general fund reserves to cover		preuse give				
Are there any equality implications?       Yes □ No ⊠         If yes, please give details       Yes □ No ⊠         To be considered as part of implementation of service changes       To be considered as part of implementation of service changes         Risk/opportunity assessment:       (potential hazards or opportunities affecting corporate, service or project objectives)         Risk area       Inherent level of risk (before controls)         Savings projections are not achieved resulting in budget deficit.       Medium         High       Budgetary control, including reporting of variances to members. Use of general fund reserves to cover budget deficits.         The business rate retention scheme underachieving the yield assumed in the MTFS.       Medium         Adverse Changes in the assumptions, i.e provisional formula grant settlement, used in the MTFS resulting in a       Medium         Medium       The assumptions are regularly monitored and updated. Use of general fund reserves to cover	actans					
Are there any equality implications?       Yes □ No ⊠         If yes, please give details       To be considered as part of implementation of service changes         Risk/opportunity assessment:       (potential hazards or opportunities affecting corporate, service or project objectives)         Risk area       Inherent level of risk (before controls)       Residual risk (after controls)         Savings projections are not achieved resulting in budget deficit.       Medium       Budgetary control, including reporting of variances to members. Use of general fund reserves to cover budget deficits.       Low         The business rate retention scheme underachieving the yield assumed in the MTFS.       Medium       Medium       Medium         Adverse Changes in the assumptions, i.e provisional formula grant settlement, used in the MTFS resulting in a       Medium       The assumptions are regularly monitored and updated. Use of general fund reserves to cover       Low						
Are there any equality implications?       Yes □ No ⊠         If yes, please give details       To be considered as part of implementation of service changes         Risk/opportunity assessment:       (potential hazards or opportunities affecting corporate, service or project objectives)         Risk area       Inherent level of risk (before controls)       Controls       Residual risk (after controls)         Low/Medium/ High*       Low/Medium/ High*       Low/Medium/ High*       Low/Medium/ High*         Savings projections are not achieved resulting in budget deficit.       Medium       Budgetary control, including reporting of variances to members. Use of general fund reserves to cover budget deficits.       Low         The business rate retention scheme underachieving the yield assumed in the MTFS.       High       Medium       Medium realistic forecast.         Adverse Changes in the assumptions, i.e provisional formula grant settlement, used in the MTFS resulting in a       Medium       The assumptions are regularly monitored and updated. Use of general fund reserves to cover       Low				,		
If yes, please give details       To be considered as part of implementation of service changes (potential hazards or opportunities affecting corporate, service or project objectives)         Risk area       Inherent level of risk (before controls)       Controls       Residual risk (after controls)         Low/Medium/ High*       Low/Medium/ High*       Low/Medium/ High*       Low/Medium/ High*         Savings projections are not achieved resulting in budget deficit.       Medium       Budgetary control, including reporting of variances to members. Use of general fund reserves to cover budget deficits.       Low         The business rate retention scheme underachieving the yield assumed in the MTFS.       High       Work with the Anglia Revenues Partnership team to monitor the position and deliver a realistic forecast.       Medium         Adverse Changes in the assumptions, i.e provisional formula grant settlement, used in the MTFS resulting in a       Medium       The assumptions are regularly monitored and updated. Use of general fund reserves to cover		•• • •• •				
implementation of service changesRisk/opportunity assessment:(potential hazards or opportunities affecting corporate, service or project objectives)Risk areaInherent level of risk (before controls)ControlsResidual risk (after controls)EaseInherent level of risk (before controls)ControlsResidual risk (after controls)Savings projections are not achieved resulting in budget deficit.MediumBudgetary reserves to cover budget deficits.Low/Medium/ High*The business rate retention scheme underachieving the yield assumed in the MTFS.HighWork with the Anglia Revenues Partnership team to monitor the position and deliver a regularly monitored and updated.MediumAdverse Changes in the assumptions, i.e provisional formula grant settlement, used in the MTFS resulting in aMediumThe assumptions are regularly monitored and updated.Low			ions?			
Risk/opportunity assessment:(potential hazards or opportunities affecting corporate, service or project objectives)Risk areaInherent level of risk (before controls)ControlsResidual risk (after controls)Low/Medium/ High*Low/Medium/ High*Low/Medium/ High*Low/Medium/ High*Savings projections are not achieved resulting in budget deficit.MediumBudgetary reserves to coverLow/Medium/ High*The business rate retention underachieving the yield assumed in the MTFS.HighWork with the Anglia Revenues Partnership team to monitor the position and deliver a regularly monitored and updated.MediumMediumThe assumptions, regularly monitored and updated.LowMediumMediumThe assumptions are regularly monitored and updated.Low	If yes, please give de	etails		To be considered as part of		
Risk areaInherent level of risk (before controls)ControlsResidual risk (after controls)Low/Medium/ High*Low/Medium/ High*Low/Medium/ High*Low/Medium/ High*Savings projections are not achieved resulting in budget deficit.MediumBudgetary control, including reporting of variances to members. Use of general fund reserves to cover budget deficits.LowThe business rate retention scheme underachieving the yield assumed in the MTFS.HighWork with the Anglia Revenues Partnership team to monitor the position and deliver a realistic forecast.MediumAdverse Changes in the assumptions, i.e provisional formula grant settlement, used in the MTFS resulting in aMediumThe assumptions are regularly monitored and updated. Use of general fund reserves to coverLow				implementation of service changes		
Risk areaInherent level of risk (before controls)ControlsResidual risk (after controls)Image: Controls are not achieved resulting in budget deficit.Low/Medium/ High*Low/Medium/ High*Low/Medium/ High*Savings projections are not achieved resulting in budget deficit.MediumBudgetary control, including reporting of variances to members. Use of general fund reserves to cover budget deficits.LowThe business rate retention scheme underachieving the yield assumed in the MTFS.HighWork with the Anglia Revenues Partnership team to monitor the position and deliver a realistic forecast.MediumAdverse Changes in the assumptions, i.e provisional formula grant settlement, used in the MTFS resulting in aMediumThe assumptions are regularly monitored and updated. Use of general fund reserves to coverLow	Risk/opportunity a	assessmen	it:			
risk (before controls)controls)Low/Medium/ High*Low/Medium/ High*Savings projections are not achieved resulting in budget deficit.MediumBudgetary control, including reporting of variances to members. Use of general fund reserves to cover budget deficits.LowThe business rate retention scheme underachieving the yield assumed in the MTFS.HighWork with the Anglia Revenues Partnership team to monitor the position and deliver a realistic forecast.MediumAdverse Changes in the assumptions, i.e provisional formula grant settlement, used in the MTFS resulting in aMediumLow	<b>D</b> : 1					
controls)Low/Medium/ High*Savings projections are not achieved resulting in budget deficit.MediumBudgetary control, including reporting of variances to members. Use of general fund reserves to cover budget deficits.LowThe business rate retention scheme underachieving the yield assumed in the MTFS.HighWork with the Anglia Revenues Partnership team to monitor the position and deliver a realistic forecast.MediumAdverse Changes in the provisional formula grant settlement, used in the MTFS resulting in aMediumThe assumptions are regularly monitored and updated. Use of general fund reserves to coverLow			vel of	Controls	-	
Low/Medium/ High*Low/Medium/ High*Savings projections are not achieved resulting in budget deficit.MediumBudgetary control, including reporting of variances to members. Use of general fund reserves to cover budget deficits.LowThe business rate retention scheme underachieving the yield assumed in the MTFS.HighWork with the Anglia Revenues Partnership team to monitor the position and deliver a regularly monitored and updated. Use of general fund reserves to cover		•			controis)	
Savings projections are not achieved resulting in budget deficit.MediumBudgetary including reporting of 			High¥		Low/Madium/Llight	
not achieved resulting in budget deficit.including reporting of variances to members. Use of general fund reserves to cover budget deficits.The business rate retention scheme underachieving the yield assumed in the MTFS.HighWork with the Anglia Revenues Partnership team to monitor the position and deliver a realistic forecast.MediumAdverse Changes in the assumptions, i.e provisional formula grant settlement, used in the MTFS resulting in aMediumThe assumptions are regularly monitored and updated. Use of general fund reserves to cover			підп	Budgetary control		
budget deficit.variances to members.Use of general fund reserves to cover budget deficits.Use of general fund reserves to cover budget deficits.The business rate retention scheme underachieving the yield assumed in the MTFS.HighWork with the Anglia Revenues Partnership team to monitor the position and deliver a realistic forecast.MediumAdverse Changes in the assumptions, i.e provisional formula grant settlement, used in the MTFS resulting in aMediumThe assumptions are regularly monitored and updated. Use of general fund reserves to coverLow		neulum		including reporting of	LOW	
The business rate retention scheme underachieving the yield assumed in the MTFS.HighWork with the Anglia Revenues Partnership team to monitor the position and deliver a realistic forecast.MediumAdverse Changes in the assumptions, i.e provisional formula grant settlement, used in the MTFS resulting in aMediumThe assumptions are regularly monitored and updated. Use of general fund reserves to coverLow				variances to members.		
Image: budget deficits.The business rate retention scheme underachieving the yield assumed in the MTFS.HighWork with the Anglia Revenues Partnership team to monitor the position and deliver a realistic forecast.MediumAdverse Changes in the assumptions, i.e provisional formula grant settlement, used in the MTFS resulting in aMediumThe assumptions are regularly monitored and updated. Use of general fund reserves to coverLow						
ThebusinessrateHighWork with the AngliaMediumretentionschemeRevenuesPartnershipMediumunderachieving the yieldteam to monitor theposition and deliver arealistic forecast.assumed in the MTFS.MediumThe assumptions areLowAdverse Changes in theMediumThe assumptions areLowassumptions,i.eregularlymonitoredprovisional formula grantUse of general fundUse of general fundMTFSresulting in areservesto cover						
retentionscheme underachieving the yield assumed in the MTFS.Revenues position and deliver a realistic forecast.Adverse Changes in the assumptions,MediumThe assumptions are regularly monitored and updated.Provisional formula grant settlement, used in the MTFS resulting in aMediumThe assumptions are regularly monitored and updated.	The business rate I	High			Medium	
assumed in the MTFS.position and deliver a realistic forecast.Adverse Changes in the assumptions, i.e provisional formula grant settlement, used in the MTFS resulting in aMediumThe assumptions are regularly monitored and updated. Use of general fund reserves to cover	retention scheme	-		Revenues Partnership		
Adverse Changes in the assumptions, settlement, used in the MTFS resulting in aMediumThe assumptions are regularly unonitored and updated. Use of general fund reserves to coverLow						
Adverse Changes in the assumptions,MediumThe assumptions are regularly and updated.Lowprovisional formula grantand updated.settlement, used in the MTFS resulting in aUse of general fund reserves to cover	assumed in the MIFS.					
assumptions,i.eregularlymonitoredprovisional formula grantand updated.settlement, used in theUse of general fundMTFS resulting in areserves to cover	Adverse Changes in the	Medium			Low	
settlement, used in the MTFS resulting in aUse of general fund reserves to cover	assumptions, i.e	2		regularly monitored		
MTFS resulting in a reserves to cover						
	larger budget gap.			budget deficits.		
	Ward(s) affected:					

<b>Background papers:</b> (all background papers are to be published on the website and a link included)	
	https://democracy.westsuffolk.gov.uk/documents/s3 547/Report%20-%2014.11.26%20- %20Delivering%20a%20Sustainable%20Budget%20 2015- 16%20and%20Budget%20Consultation%20Results.p df
	OAS/SE/14/001 – Car Park Tariffs 2015/16
	https://democracy.westsuffolk.gov.uk/documents/s5 007/0AS%20SE%2014%20001%20- %20Car%20Park%20Tariffs%202015-16.pdf
Documents attached:	None

#### **1.** Key issues and reasons for recommendations

## 1.1 **Position at January 2015**

- 1.1.1 St Edmundsbury continues to face considerable financial challenges as a result of uncertainty in the wider economy and constraints on public sector spending. In this context, and like many other councils, we have to make difficult financial decisions.
- 1.1.2 It is essential that the council's financial and budgetary strategies are sufficiently robust to enable it to deliver a sustainable budget position in the short and medium term. This Committee has a key role in the scrutiny of the budget process and proposals for achieving a balanced budget.
- 1.1.3 In November 2014, the Committee received report PAS/SE/14/010-Delivering a Sustainable Budget 2015-2016 and Budget Consultation Results which set out the context of the 2015/16 budget, including details of savings targets, budget assumptions and known pressures for 2015/16. The report also detailed the result of the recent Council budget consultation.

## 1.2 Latest Budget Projections

1.2.1 **Table 1** below sets out additional pressures and the progress made to date in achieving the 2015/16 savings target. These are now being incorporated into the budgets, over and above those items brought to members' attention in November 2014 as part of report PAS/SE/14/010.

Description	2015/16 £'000
	Pressure/
	(Saving)
Remaining Budget Gap per report to PASC in	
November 2014 (PAS/SE/14/010)	180
Further Savings Identified	
Income through being an investing authority as per	
Cabinet report CAB/SE/14/009	(19)
Net reduction in Abbeycroft management fee following	
final negotiations (includes allowance for increased sports	
development role and management of major sporting	( · )
events)	(28)
Reduction in Housing Benefit Payment assumptions and	
subsidy arrangements	(66)
Additional council tax income following approved tax base	
increase for council tax setting purposes, cabinet report	
CAB/SE/14/008	(33)
Changes to Formula Grant – provisional settlement	(25)
Leisure income/savings	(66)
Other minor budget changes	(4)
Further Pressures Identified	

**Table 1**: Further savings and budget pressures identified

Net effect of council tax freeze for 2015/16 – budget assumption only – Subject to Full Council at its meeting	
of 24 February 2015 <i>see paragraph 1.2.2 below</i>	61
Final Budget Gap	0

- 1.2.2 The above table provides for a balanced budget position for St Edmundsbury Borough Council in 2015/16. This includes an assumption of a Council Tax freeze for 2015/16. However, this part of the budget setting process is subject to Full Council decision on 24 February 2015.
- 1.2.3 The above table assumes no savings for the Bury St Edmunds bus station building. As reported to Committee in November, a marketing exercise has been carried out and a number of options are still being explored. Decisions relating to the bus station building will be subject to further consideration in due course.

#### 1.3 **Recommendations from the Overview and Scrutiny Committee** regarding car park tariffs 2015/16

- 1.3.1 The annual car park tariffs report, including supporting evidence and justification for tariff changes was presented and scrutinised by the Overview and Scrutiny Committee on 17 December 2014, Report No: OAS/SE/14/001.
- 1.3.2 Following scrutiny, the Committee noted the following recommendations for inclusion in this Delivering a Sustainable Budget 2015-16 Update Report, of the Performance and Audit Committee:
  - (1) In accordance with the Car Parking Charges Review Group recommendation (24 October 2012) and Cabinet approval (12 December 2012), that a full review of car parking charges should commence in June 2015 on completion of Pay on Exit/Automatic Number Plate Recognition (ANPR) feasibility investigations and completion of a review on car parking capacity across the district.
  - (2) That no increase would be applied to any existing tariff or permit on any car park during 2015/16 financial year.
  - (3) The current 'Free from 3' offer in Bury St Edmunds and Haverhill on Tuesdays and Fridays respectively would continue for a further year.
  - (4) The introduction of a new tariff structure arising on commencement of a revised Borough of St Edmundsbury Off Street Parking Places Order in 2015:
    - a) A tariff of £1.80 for up to 4hrs and £3.00 (all day) to be introduced on the new 40-space Shire Hall car park in Bury St Edmunds (which will replace the Manor House provision).
    - b) The introduction of low emission vehicle tariff of 60p for up to 4hrs, £1.20 all day on the Old Sale Yard (Rose and Crown) car park in Haverhill.